

Mudgee Show Society Incorporated
Secretary - Allison Beer - 0412815827
secretarymudgeeshow@gmail.com
PO Box 199, Mudgee NSW 2850



1st January 2024

Dear Site Holder

We would like to invite you to attend the Mudgee Show. The Mudgee Show is such a great event in the Mudgee community calendar that we attract people from all over the district. The Show and Rodeo will be Friday 1st and Saturday 2nd of March 2024. People from all walks of life make an entrance at the show, from the rural farmer to families with young children and teenagers to young adults.

If you would like to book commercial trade space for the 2024 Mudgee Show and Rodeo, please complete the enclosed application form, and return to us along with the appropriate fees as soon as possible because sites will be allocated on a first in first served basis.

It is important that site holders read carefully the information in the General Rules and Regulations, Environmental Health & Safety Regulations, and Site Application Form.

PLEASE NOTE: Sites will not be confirmed unless payment is received in full. Insurance paperwork and payment MUST be sent with application. Sites will not be changed on the day when you arrive because you don't like your site. The show layout is worked to its best potential and all site locations are considered carefully.

*****NO PAYMENT WILL BE ACCEPTED AFTER CLOSING DATE UNLESS ARRANGEMENTS HAVE BEEN MADE DIRECT WITH THE MUDGEE SHOW SOCIETY SECRETARY.**

Please ensure that you have read carefully all information provided for your reference, fill out all the details required and provide the relevant paperwork, especially insurance cover. I encourage you to return your application as soon as possible to secure your site and become a part of our Rodeo.

Best regards,

Allison Beer
Secretary Mudgee Show Society



SITE DEFINITIONS

Inside & Outside Trade Space – Sites for Commercial Businesses

Voluntary Organisations – Community organisation promoting or raising funds for charity.

Craft Site – Stallholders must hand make or create the items that they offer for sale.

GENERAL RULES AND CONDITIONS OF ENTRY

- 1. SITE APPLICATION FORMS must be returned by Friday 16th Feb 2024. (Bookings will be accepted on the Society's Site Application Form only).
- 2. Any application for space not necessarily accepted.
- 3. Allocation of space is at the discretion of the Society.
- 4. The Society reserves the right to relocate any site holder as it deems fit.
- 5. SET UP TIMES – Exhibits/Stalls must be in place by 8am Friday and stay for the duration of the Show and Rodeo. Any site holder packing up and/or leaving early may jeopardize future trade space opportunities at this, and affiliated shows.
- 6. PACKING UP – Stallholders vehicles are not permitted in ANY PUBLIC area prior to 9.00pm. Stallholders must carry items to their vehicles prior to this time.
- 7. SHOW BAGS – Show bag standards will be in accordance with standard set by the Royal Agricultural Show Society and the Royal Melbourne Show. Only RAS approved show bags and products may be sold.
- 8. BANNED ITEMS – In accordance with the Societies charter to promote a family atmosphere and entertainment, we request that site holders respect the spirit of this charter and refrain from selling and exhibiting items of explicit and obscene nature or items promoting or referring to prohibited substances. (The Society reserves the right to request that a site holder remove any item deemed to contravene with this condition). Items that are specifically banned in agreement with VAS Ltd and Victorian Showmen's Guild are as follows: Explicit and Hardcore t-shirts, Explicit DVD's and Videos, Fake cigarettes, Fuel type Fire lighters (Zippo), Iridescent hair spray, trumpets, knives (including pen knives), metal & wooden martial art nunchakus, laser penlights, and or laser toys, playing cards – nude or lewd, pressure pack items including gas (all types), snow, silly string, drug related goods (including cocaine kits & bongos etc), water pistols (no longer than 150mm), water bombs, stink bombs, guns (pellet, ball bearing, bullet type, pop downs, cap fireworks). These items may not be sold as part of the above agreement.
- 9. PARKING – Parking will be available at the back of your stall site (in most circumstances except for the main event area(prime location)). No vehicles are to run or move during the event. Once the event is finished you can remove your vehicles from the grounds.
- 10. SITE SHARING – Is permitted but sub-letting of space is not permitted. Please note that if the site is shared the site holder passes must also be shared or additional passes must be purchased.
- 11. SITE HOLDER PASSES – 2 Site holder passes will be issued for each site. Additional passes for site holders can be pre purchased for employees upon application or can be obtained from the Secretary Office.
- 12. ELECTRICAL INSTALLATIONS SHALL BE NO MORE THAN 1,000 WATTS PER STAND UNLESS ADDITIONAL FEE OF \$20.00 (incl. GST) IS PAID. (Electrical lead and fixtures are the responsibility of the site holder). Power points are allocated on a 'first come first served' basis.
- 13. FOOD VENDORS – it is the site holder's responsibility to comply with regulations.
- 14. Food Vendors should note that some food or drink items might be subject to sponsorship arrangements. Site holders are requested to check their product lines against local arrangements. (All successful food vendors will be notified of these arrangements). Food vendors (other than Showmen) are not permitted to sell Waffles, Dagwood Dogs or Fairy Floss.
- 15. TERMS OF SETTLEMENT – Applications will not be accepted without full payment of appropriate fees and must be submitted by Friday 16th February 2024.
- 16. LOCATIONS - Site locations will not be changed, once a site is allocated it is your site. A lot of work and thought goes into making spaces available and the committee do their best to provide all stall holders with the best positions available.

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Trade Space Application Form

Mudgee Show and Rodeo - March 1st & 2nd 2024

Applications Close

Friday 16th Feb 2024

Applications are not accepted unless the appropriate fees are enclosed. All exhibitors are required to make full payment with booking prior to the event to secure position.

NAME OF COMPANY OR TRADER _____

ADDRESS _____

Email Address _____ CONTACT PERSON _____

PHONE _____ MOBILE _____

SITE SIZE REQUIRED _____

TYPE OF PRODUCTS TO BE DISPLAYED (FULL DESCRIPTION OF ITEMS DISPLAYED ON SITE)

POWER REQUIRED YES/NO _____ No. OF OUTLETS _____ WATTS _____

I have read and agree to abide by the conditions attached.

Limited power available

SIGNATURE _____ DATED _____

Site Description	Fees (All are per site & Inc. GST)	Amount Required	Cost
Prime location - verandah site - 3m frontage, limited sites	\$180		
Prime location - outdoor area - 3m frontage, limited sites	\$180		
3-4m Frontage	\$110		
5m Frontage	\$120		
6m Frontage	\$140		
8m Frontage	\$180		
10m Frontage	\$220		
Over 10m Frontage	\$220 +\$10 per meter		
Craft & Voluntary Organisations - (3x3m) & a Compulsory Show Society Membership	\$25.00		
Other Costs			
Additional Power (240V)	\$20.00		
Additional Power (3 Phase) - Limited availability	\$20.00		
Camping	\$18.00		
		Total:	

Payment can be made by direct deposit to:

Name: Mudgee Show Society Inc

BSB: 082-726

Acc No: 691314649

Ref: Please use your **Invoice Number** or **Company Name** if you do not have an invoice.

If you require an invoice prior to payment please send your application to the secretary and request an invoice.